Materials Takeoff Sheet

Measure once, list every material, and know the order quantity before the store trip

Project _____ **Measured by** _____

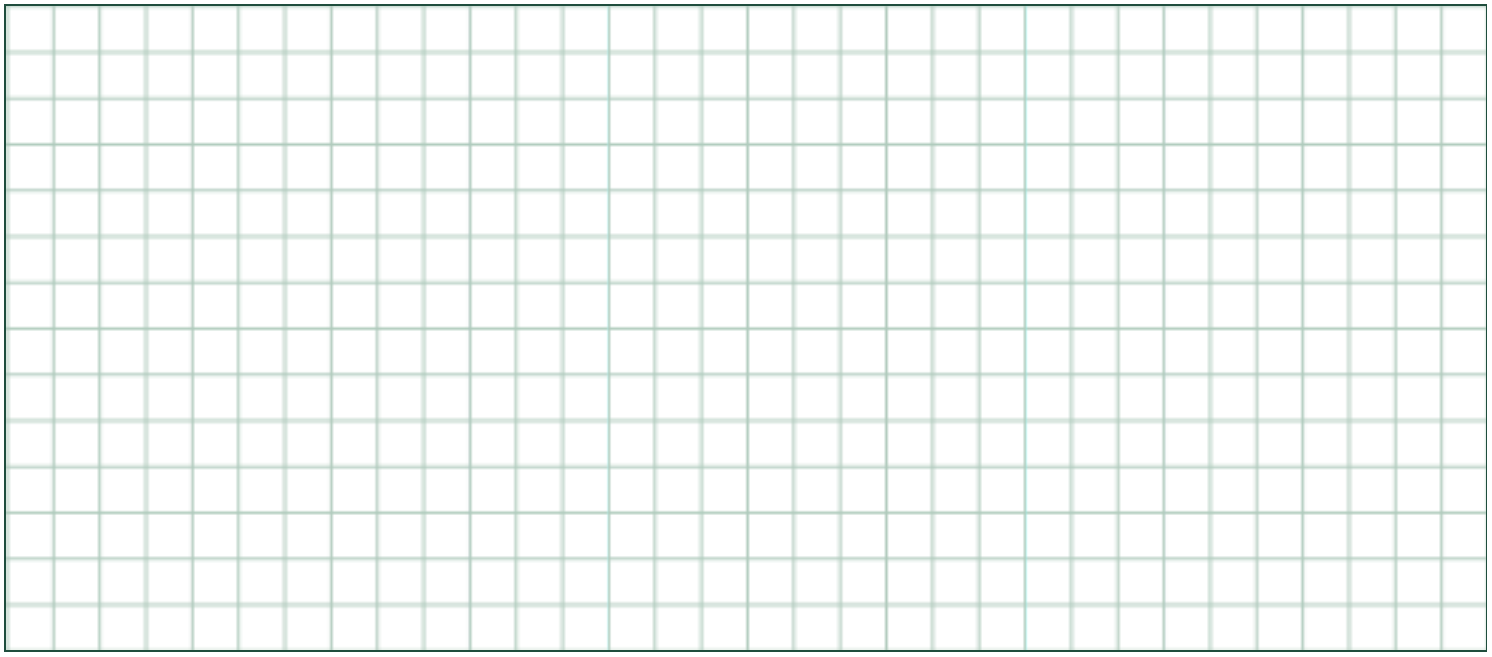
Date _____

Measure the space, write each measurement down, then list every material with the order quantity. Use the waste allowance on the product label or from your installer; this sheet does not set one for you. The same list lets you check a bid's materials line (sheet 6).

Measurements

Area / surface	Length	Width / height	Area or run	Notes

Sketch (one square = your chosen scale)



Scale: · North: ↑

Takeoff

Material	Measured qty	Unit	Waste %	Order qty	Unit price	Line cost

Order qty = measured qty x (1 + waste %). Line cost = order qty x unit price. The companion spreadsheet's Materials takeoff tab does this math.

Measuring tools

Current prices: houseprojectcalc.com/kit/home-project-bid-kit/gear/.

- **CRAFTSMAN 25-Ft Tape Measure**: Fraction markings for accurate takeoffs.
- **DEWALT Stud Finder with LED Arrows**: Find framing before you mount or open a wall.
- **WORKPRO 12-Inch Magnetic Torpedo Level**: Check level and plumb while you measure.

Current prices and our latest picks for each item: **houseprojectcalc.com/kit/home-project-bid-kit/gear/**

Researched guidance, not professional advice. Researched, not professional advice. Check permits and licensing with your local building department and state licensing board.